

[COE HOLDERS]

A List of Basic Documents to Be Submitted *Please do NOT staple/clip/tab documents

- Valid passport, properly signed by bearer (w/ at least 2 blank visa pages)
- Visa application form (★), completely filled out and original signed by the applicant
- One passport-sized photo (2"x2" with plain background, taken within the past 6 months, printed copies not acceptable)
- Alien registration card (green card) or U.S. Visa w/ I-20 & I-94 for non-U.S. citizen
- Proof of current address (e.g., HI driver's license or HI state ID)
 - * If your ID is not your current address, please bring a copy of a utility bill
- Certificate of Eligibility * original or copy (both sides)
 - * If you have an electronic Certificate of Eligibility, please submit a printed copy
- Letter of Authorization (★) and picture ID of representative (If applicable)
- Visa fee (If applicable)

Note:

❖ Additional documents will be required for some cases.

❖ For Chinese nationals, name on visa application form must be written in English and Chinese characters.

❖ Russia, CIS countries and Georgia must submit two visa application forms and two passport-sized photos.

(★) You can download a form below

[· Visa application form](#)

[· Letter of Authorization](#)