

## **[TEMPORARY VISITOR VISA]** Visiting RELATIVES(within 3rd degree)/Acquaintances

### A List of Basic Documents to Be Submitted \*Please do NOT staple/clip/tab documents

- Valid passport, properly signed by bearer (w/ at least 2 blank visa pages)
- Visa application form (★), completely filled out and original signed by the applicant
- One passport-sized photo (2"x2" with plain background, taken within the past 6 months, printed copies not acceptable)
- Alien registration card (green card) or U.S. Visa w/ I-20 & I-94 for non-U.S. citizen
- Flight itinerary
  - \* Must include the applicant's name and date along with the flight information
  - \* Must include the entire trip (starting with the U.S. **AND** including the flight to/from Japan
  - \* We are NOT responsible for tickets which may be unusable due to the delay or denial of a visa
- If using airline-provided stand-by tickets
  - \* Employment verification letter from the airline company, explicitly authorizing the applicant to use the ticket **AND** official reservation form or flight itinerary
- Visa or Clearance from the country you intend to enter after Japan (If applicable)
  - \* If you intend to enter a third country after Japan and a visa is required, you must get that visa first
- Hotel confirmation or if staying at relatives or acquaintances place  
**When the inviter is a non-Japanese citizen:**
  - \* **Juminhyo** (Certificate of residence) without omission of matters listed, issued within the last 3 months
  - \* Photocopy of passport **AND**
  - \* Photocopy of both sides of the valid Residence card
- Letter of invitation (★) from Japan
- Documents to prove kinship
  - \* Visiting relatives: Birth certificate, Marriage certificate, "*Koseki Tohon*" (Certified copy of the family register)
  - \* Visiting acquaintances/friends: Photos, Letters, E-mails, Bills for international phone calls, etc.
- Detailed day by day itinerary (★) of stay in Japan
- Expenses
  - a) Self financial trip:**
    - \* Most recent U.S. Bank statements showing sufficient funds or (U.S. Bank statement must show your name, current balance and current address)  
[Tax return transcript](#)
  - b) If the guarantor covers the cost:**
    - \* Letter of guarantee (★) from the guarantor in Japan **AND**
    - \* Guarantor's certificate of income or certificate of tax payment (Form2) **AND**
    - \* **Juminhyo** (Certificate of residence) without omission of matters listed, issued within the last 3 months
    - \* Photocopy of passport, when the guarantor is a non-Japanese citizen **AND**
    - \* Photocopy of both sides of the valid Residence card
- Proof of current address (e.g., HI driver's license or HI state ID)
  - \* If your ID is not your current address, please bring a copy of a utility bill
- Letter of Authorization (★) and picture ID of representative (If applicable)
- Visa fee (If applicable)

Note:

- ❖ Additional documents will be required for some cases.
- ❖ For Chinese nationals, name on visa application form must be written in English and Chinese characters.
- ❖ Russia, CIS countries and Georgia must submit two visa application forms and two passport-sized photos.

- (★) You can download a form below
- [Visa application form](#)
  - [Letter of invitation-Japanese](#)
  - [Letter of invitation-English](#)
  - [Letter of guarantee-Japanese](#)
  - [Letter of guarantee-English](#)
  - [Detailed day by day itinerary](#)
  - [Letter of Authorization](#)